



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, JUNE 10, 2014

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, June 10, 2014 in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:06 p.m. by Vice-Chair Burkholder.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Chair Burtnik

2. Roll Call

Vice-Chair Burkholder noted that Trustee Charbonneau was present electronically at 7:50 p.m. and Trustee Nieuwesteeg was excused from attending the Committee of the Whole Meeting of June 10, 2014.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau		✓		
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah	✓			
Dallas McMahon	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

John Crocco, Director of Education introduced to the Board the new Student Trustees for 2014-2015, Jessica Di Pasquale who attends Blessed Trinity Catholic Secondary School and Chloe Demizio who attends Lakeshore Catholic High School and gave a brief bio on their current interests and accomplishments.

Mr. Crocco informed the Board that Vincent Atallah and Dallas McMahon current Student Trustees will present their farewell comments at their last Board Meeting on June 17, 2014.

3. Approval of the Agenda

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of June 10, 2014, as amended.

To move item C5 – Research Collaborations in the Niagara Catholic District School Board 2013-2014 report to be presented after Item C1.3 Policy and Guideline review 2013-2014 Schedule.

CARRIED

4. Declaration of Conflict of Interest

Chair Burtnik declared a direct pecuniary interest in Item C9.1 Capital Projects Update Report appendix I, her daughter works for the Boys and Girls Club. Chair Burtnik did not take part in the consideration or discussion of, or vote on any question with relation to that item.

Trustee O'Leary disclosed a direct pecuniary interest with Item C3 Report on the 2014-2015 Annual Budget of the Public Agenda. Trustee O'Leary did not take part in the consideration of, or vote on any question with relation to this item.

Trustee Fera disclosed a direct pecuniary interest with Item C3 Report on the 2014-2015 Annual Budget of the Public Agenda. Trustee Fera did not take part in the consideration of, or vote on any question with relation to this item.

5. Approval of Minutes of the Committee of the Whole Meeting of May 13, 2014

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of May 13, 2014, as presented.

CARRIED

B. PRESENTATIONS

1. Development and Peace National Certificate of Honour

Director Crocco, introduced Frank Fohr, St. Catharines Diocesan Council Co-Chair of Development and Peace and a former Niagara Catholic Alumni and Linda Marie O'Hagan, member of St. Catharines Diocesan Council of Development and Peace.

Mr. Fohr gave a brief presentation on the National Council of the Canadian Catholic Organization for Development and Peace (CCODP). He congratulated Niagara Catholic for implementing the Payroll Deduction Plan that their staff participates in. An award was presented to Chair Burtnik, Vice-Chair Burkholder for the contributions contributed and continued support to the CCODP.

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of May 27, 2014

Moved by Trustee O'Leary

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of May 27, 2014, as presented.

CARRIED

1.2 Approval of Policies

Policy Committee Chair Sicoli presented the Policy Committee recommendations to the Committee of the Whole for consideration.

1.2.1 Criminal Background Check-Safe Schools Policy (302.6.7)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Criminal Background Check-Safe Schools Policy (302.6.7), as presented.

CARRIED

1.2.2 Sexual Misconduct Policy (201.13)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Sexual Misconduct Policy (201.13), as presented.

CARRIED

1.2.3 Use of Corporate Logo (New)

Moved by Trustee O'Leary

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Use of Corporate Logo (New), as presented.

CARRIED

1.3 Policy and Guideline Review 2013-2014 Schedule

Director Crocco presented the Policy and Guideline Review 2013-2014 Schedule for the information of Trustees and recognized the members of the Senior Administrative Council, Policy Committee, Committee of the Whole and the Board for the completion of a six (6) year cyclical review of all 90 Board Policies.

2. Award of Construction Contract for Lakeshore Catholic High School Addition/Renovation

Scott Whitwell, Controller of Facilities Services presented a brief visual on the report of Award of Construction Contract for Lakeshore Catholic High School Addition/Renovation.

Controller Whitwell answered question of Trustees.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Award of Construction Contract For Lakeshore Catholic High School Addition/Renovations to Manorcove Group Inc. with a total project cost of \$5,501,722.

CARRIED

3. Report on the 2014-2015 Annual Budget

Director Crocco and Senior Administrative Council presented a visual Report on the 2014-2015 Balanced Annual Budget.

Director Crocco and Senior Administrative Council answered questions of Trustees.

Moved by Trustee Fera

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Report on the 2014-2015 Annual Budget, as presented.

CARRIED

Chair Burtnik and Trustee Charbonneau congratulated, recognized and gave appreciation to Director Crocco, Superintendent Vetrone and all Senior Staff on the 2014-2015 Annual Budget.

4. Larkin Estate Admission Awards 2014-2015

Mark Lefebvre, Superintendent of Education presented the report on Larkin Estate Admission Awards 2014-2015.

Superintendent Lefebvre answered questions of Trustees.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the payment of \$1,250.00 for Larkin Estate Admission Awards per eligible student, as presented.

CARRIED

5. Research Collaborations in the Niagara Catholic District School Board 2013-2014

Lee Ann Forsyth-Sells, Superintendent of Education presented the report on the Research Collaborations in the Niagara Catholic District School Board 2013-2014 for information.

Superintendent Forsyth-Sells introduced Dr. Debra Harwood, Associate Professor, Department of Graduate & Undergraduate Studies and Program Advisor, Bachelor of Early Childhood Education at Brock University, Alicia Mancuso, Principal Student Investigator with the Department of Mathematics and Statistics at Brock University and Christine Battagli, Consultant-Research, Assessment, Evaluation and Reporting. They gave a brief visual presentation on the Research Collaborations in the Niagara Catholic District School Board reviews for 2013-2014.

Dr. Harwood, Ms. Mancuso answered questions of Trustees.

6. Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2014

Superintendent Lefebvre presented the report on Extended Overnight Field Trip/Excursion/Exchange for Information.

7. Staff Development Department Professional Development Opportunities – 2014

Director Crocco on behalf of Frank Iannantuono, Superintendent of Education/Human Resources, presented the report on the Staff Development Department Professional Development Opportunities for information.

8. Early Learning Kindergarten Extended Day Program – Update

Controller Whitwell presented the Early Learning Kindergarten Extended Day Program – Update for information.

9. Monthly Updates

9.1 Capital Projects Update

Controller Whitwell presented the Capital Projects Update.

Controller Whitwell answered questions of Trustees.

9.2 Student Trustees' Update

Vincent Atallah and Dallas McMahon, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

9.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Baldasaro

Sharon Phillips, Special Education teacher at Blessed Trinity Catholic Secondary School was awarded the Inclusion Award by the Welland Pelham Community Living at its June 23, 2014 Annual General Meeting.

Superintendent Lee Ann Forsyth-Sells

Two (2) Niagara Catholic parents have been recognized by the Ontario Association of parents in Education (OAPCE). On May 23-24, 2014 OAPCE celebrated their 75th Anniversary Conference, Annual General Meeting and Gala Dinner in Toronto, ON. Heather Pyke the OAPCE Regional Director for Niagara Catholic was elected Vice-President for the upcoming year.

Joe Bruzzese, a former Niagara Catholic Parent Involvement Committee member, was awarded the Honorary Lifetime Membership Award. This award is presented to persons who support the aims and goals of OAPCE and who have contributed in a substantial way, through their expertise, time and effort, over a period of years, to the Association.

Superintendent Lefebvre

Ontario Federation of Schools Athletic Association (OFASAA) report of the events that Niagara Catholic Students participated in will be brought to the next Board Meeting on June 17, 2014.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – May 27, 2014

Director Crocco highlighted the Spotlight on Niagara Catholic – May 27, 2014 issue for Trustees information.

1.2 Calendar of Events – June 2014

Director Crocco presented the June 2014 Calendar of Events for Trustees information

1.3 Niagara Catholic Retirement Celebration and Recognition Night – June 21, 2014

Director Crocco reminded the Trustees of the Niagara Catholic Retirement Celebration and Recognition Night that will be held on June 21, 2014 at Club Roma.

Trustees were asked to confirm their attendance with Kristine Murphy by Friday, June 13, 2014.

1.5 Draft Board Calendar 2014-2015

Director Crocco presented the Draft copy of the Board Calendar publication for 2014-2015 for review.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

Director Crocco informed the Board of upcoming General Discussion to plan for Future Action.

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:05 p.m. and reconvened at 9:24 p.m.

G. REPORT ON THE IN-CAMERA SESSION

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on May 13, 2014, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on May 13, 2014, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Sicoli

THAT the June 10, 2014 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:26 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **June 10, 2014.**

Approved on **September 9, 2014.**

Rhianon Burkholder
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer